



Hillsborough County Supervisor of Elections Office

PURCHASE REQUISITION FORM

Department: Support Services - 101105

Item Requested: Vendor Feature Upgrade

Budgeted Item(s): No

Amount Budgeted:

State/County Contract: No

Required Delivery Date:

Grant Funded: No

Grant # (if applicable):

DESCRIPTION OF ITEMS REQUESTED					
QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE	CHOSEN VENDOR	ACCOUNT #
1	Vendor Feature Upgrade	6000.0000	\$6,000.0000	Konnech	547006
			\$ 0.0000		
			\$ 0.0000		
			\$ 0.0000		
			\$ 0.0000		
Total:			6000.0000		
COMMENTS: Vendor Scorecard- This is an additional function to a system we currently use.					

568001

COMPETITIVE QUOTES (attach copy of written quotes)				
	VENDOR'S NAME	UNIT PRICE	QUOTE	COMMENTS Including transport / delivery costs
QUOTE #1				
QUOTE #2				
QUOTE #3				

Requested by: Christy Perillo-Jone

Date: 1/26/2015

Department Director:

Date: 1/26/15

Supervisor of Elections:

Date: 1/26/15

Purchasing Department:

Date: 1-27-15

Purchase Order Number

5E18311

POST RECEIPT RECORDS

Sent: ☒

Date Received: 1/29/15

Inspected by:



Konnech' Inc.

PollChief & ABVote Divisions
4211 Okemos Road, Suite 2, 3, & 4
Okemos, MI 48864

Invoice

Date	Invoice #
1/27/2015	76215

Bill To
Supervisor of Election office Hillsborough County 2514 North Falkenburg Road Tampa, FL 33619-0917

Ship To
Supervisor of Election office ATT: Christy Perillo-Jones Hillsborough County 2514 North Falkenburg Road Tampa, FL 33619-0917

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project	
SE18311	Due on receipt		1/27/2015				
Quantity	Item Code	Description				Price Each	Amount
1	Service	Vendor Feature Upgrade - Vendor Alerting Addition • System Home Screen - o Remove Vendor ID of PollChief System. It should not a required field anymore. - o Customer requested that the vendor list tab not display the fax or mobile phone - o Allow the keyword search in this tab to search for vendor name, and search the content defined in the product/description box of the vendor profile. - o Customer wants to be able to review the overall score from all the scorecard totals. • Edit screen for a vendor - o Vendor ID not a required field any longer - o Add a position field for contact name - o Remove some unnecessary fields - o Add the button 'complete a scorecard' - o Alerts ? Hillsborough wants to schedule upcoming alerts that will send out the list of PollChief users desired. The alert should be an email sent based on the date defined. • Alert Date – this would be the date the alert email should send • Action – this will be a dropdown listed with content that Hillsborough will define. The dropdown options should be: Renew Contract, Update new contract expiration, upload contract • Send alert to – the user should be able to choose multiple names from this list. When the alert date comes up, these individuals will receive the email. • Edit – can only EDIT an alert IF the date is still in the future. • Delete – can only delete an alert IF the date is still in the future. • Add – can only add an alert that has a present or future				6,000.00	6,000.00
Total							



Konnech' Inc.

PollChief & ABVote Divisions
4211 Okemos Road, Suite 2, 3, & 4
Okemos, MI 48864

Invoice

Date	Invoice #
1/27/2015	76215

Bill To
Supervisor of Election office Hillsborough County 2514 North Falkenburg Road Tampa, FL 33619-0917

Ship To
Supervisor of Election office ATT: Christy Perillo-Jones Hillsborough County 2514 North Falkenburg Road Tampa, FL 33619-0917

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project	
SE18311	Due on receipt		1/27/2015				
Quantity	Item Code	Description				Price Each	Amount
		date defined. - o Purchase order history ? Hillsborough MAY want to upload all the purchase order files with the vendor profile. This means there could be a lot of attachments. • Scorecard - o The scorecard is something that can be filled out by the user. Multiple scorecards can be filled out for one vendor. Hillsborough is thinking they want the user to fill out a scorecard each time they purchase something from the vendor. The scorecard will have rankings for 3 different categories. Based on the rankings listed, it will average the score. - o Upload ? Allow the user to upload an attachment if desired. • All attachments should go in the P.O History tab • Vendor Scorecard Review - o From the vendor list tab ? click the average score or click ‘review’ ? this will give you an average based on all the scorecards filled out for that vendor: ? Overall Score – this is the average of all the overall scores from the scorecards filled out for this vendor. ? Overall Ratings – these are the averages for the categories from all the scorecards filled out for this vendor. ? Past scorecards – review all the different scorecards PollChief users submitted. • If you click on ‘View’ you can see the actual card. NOTHING can be edited...only view only. We should have it done within 10 working date. However, additional days for final-tuning from Hillsborough is allowed.					
						Total	



Konnech' Inc.

PollChief & ABVote Divisions
4211 Okemos Road, Suite 2, 3, & 4
Okemos, MI 48864

Invoice

Date	Invoice #
1/27/2015	76215

Bill To
Supervisor of Election office Hillsborough County 2514 North Falkenburg Road Tampa, FL 33619-0917

Ship To
Supervisor of Election office ATT: Christy Perillo-Jones Hillsborough County 2514 North Falkenburg Road Tampa, FL 33619-0917

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
SE18311	Due on receipt		1/27/2015			
Quantity	Item Code	Description			Price Each	Amount
					Total	\$6,000.00